
CORPORATE GOVERNANCE AND AUDIT COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Wednesday, 30th June, 2010
at 10.00 am**

MEMBERSHIP

Councillors

| | | | |
|------------------|------------|-----------|-----------|
| G Driver (Chair) | C Campbell | P Harrand | J Elliott |
| P Grahame | G Kirkland | W Hyde | |
| N Taggart | S Smith | | |
| A Lowe | | | |
| J Lewis | | | |
| T Hanley | | | |

Co-opted Member

Gordon Tollefson
(Chair of Standards Committee)

A G E N D A

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|---------|------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

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| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p> | |
| 4 | | | <p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) if the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p> | |
| 5 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p> | |
| 6 | | | <p>MINUTES OF THE PREVIOUS MEETING 23 JUNE 2010</p> <p>To confirm as a correct record the minutes held on 23 June 2010.</p> <p>TO FOLLOW</p> | |
| 7 | | | <p>THE STATEMENT OF ACCOUNTS 2009/10</p> <p>To receive a report of the Director of Resources introducing the 2009/10 Statement of Accounts for Leeds City Council for approval.</p> | 1 - 8 |
| 8 | | | <p>DECISION MAKING ARRANGEMENTS IN LICENSING</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) responding to the request of the Committee to set out the arrangements in respect of decision-making in Entertainment, Alcohol and Gaming Licensing; and Taxi and Private Hire Licensing.</p> | 9 - 18 |

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| 9 | | | <p>ANNUAL GOVERNANCE STATEMENT</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) presenting the Committee with the draft Annual Governance Statement for 2010/11 the report provides a commentary to the Council's Annual Governance Statement for 2010.</p> | 19 - 34 |
| 10 | | | <p>ANNUAL MONITORING OF KEY AND MAJOR DECISIONS</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) This report provides an annual review, as requested by Members at its meeting in February 2010 in respect of the monitoring of Key and Major decisions notified to Democratic Services during the financial year 2009/10.</p> | 35 - 42 |
| 11 | | | <p>STANDARDS COMMITTEE ANNUAL REPORT 2009/10</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) informing the Committee of the Standards Committee Annual Report 2009/10.</p> | 43 - 80 |
| 12 | | | <p>ASSURANCE FRAMEWORK</p> <p>To receive a report of the Chief Officer (Audit and Risk) explaining the basis of the Internal Control Assurance Framework, the benefits of having such a framework, and the effect this may have on influencing the work programme of the Corporate Governance and Audit Committee.</p> | 81 - 88 |
| 13 | | | <p>WORK PROGRAMME</p> <p>To receive a report of the Assistant Chief Executive (Corporate Governance) notifying and inviting comment from the Committee upon the work programme for the municipal year 2010/11.</p> | 89 - 98 |